



Application Form for a Parking Permit – Kingsand Central Car Park

Napier Parking Ltd, Atterbury Lakes, Fairbourne Drive, Atterbury, Milton Keynes, MK10 9RG
Tel: 01730 828103 Email: services@napierparking.co.uk Web: www.napierparking.co.uk

Please fill in this form in **BLOCK** capitals.

Are you applying for : (please tick box)

- Winter Permit £250.00 inc. VAT (valid from 1st November – 31st March)
- 6 month permit £380.00 inc. VAT
- Annual permit £600.00 inc. VAT (valid 12 months)
- Reserved Bay £1000.00 + Annual Permit £600.00 inc. VAT
- Additional plastic permit holder £3.00 inc. VAT (two are included with your permit)

Your Details :

Name Company Name (if applicable).....

Address.....

..... Postcode.....

Telephone..... E-mail.....

Permit Details :

I require the permit to start on (date)

1. Vehicle Registration Number..... Vehicle Make.....

2. Vehicle Registration Number (if required)..... Vehicle Make.....

Payment Options :

- By Telephone: 01730 828103
- By Post: I enclose £..... inc. VAT for the permit(s) applied for as above. (By cheque or Postal Order payable to **Napier Parking Ltd** and enclosed with application form).

IMPORTANT NOTES :

- **This application is accompanied by our full Terms and Conditions of Parking.** They are contained on a separate document. They also accompany this application form. Please ensure you have read and understood the Terms and Conditions before purchasing the permit.
- If you wish to change/amend the vehicle registration displayed on the permit, this is permitted once the permit has been surrendered to us. There is an administration charge of £15.00 inc. VAT. Replacement/lost/stolen permits are also available in accordance with Terms & Conditions of parking for £15.00 inc. VAT.
- **PERMITS ARE VEHICLE REGISTRATION SPECIFIC**, permits can only be used in one vehicle at any single time and must be displayed in order to be valid.
- **No refunds will be given except at the discretion of Napier Parking Ltd.**
- This form collects your personal information so that we can respond to your application and will not be used for any marketing purposes. Please check our Privacy Policy which is displayed on our website www.napierparking.co.uk/privacy-notice to see how we protect and manage your submitted data.

Declaration :

I have read and accepted the Terms and Conditions of Parking supplied by Napier Parking Ltd.

SIGNED: (“the customer”) **DATED:**

The permit will be issued upon receipt of your payment and completed application form. Please allow up to 7 days for the parking permit to be processed. Napier parking will make every effort to ensure you receive your permit by return. Napier Parking does not guarantee that all applications will be successful. If your application is not successful the full amount paid will be refunded to you.

Office use only :

Payment Received by

Name..... Date.....

Payment Method: Credit Card Cheque Cash Amount: £.....

Collection: Office Post **Additional Holder:** Y N

Permit Raised By..... Date Permit Processed..... Permit No.....

Terms and Conditions for Parking Permits at Kingsand Central Car Park

PLEASE READ THESE TERMS AND CONDITIONS CAREFULLY. THEY ACCOMPANY THE APPLICATION FORM AND ARE DISPLAYED ON OUR WEBSITE AT www.napierparking.co.uk AND ARE ALSO AVAILABLE (UPON THE SUPPLY OF A STAMP ADDRESSED ENVELOPE) BY POST.

PERMITS

These Terms and Conditions of Parking shall apply to Parking Permit holders and to Virtual Permit holders.

- (a) Additional Terms and Conditions of Parking are displayed in the car park on signage. Those Terms and Conditions also apply to parking permit holders and to Virtual Permit holders.
- (b) A Parking Permit enables one vehicle to park in the designated car park at any one time.
- (c) A Parking Permit is issued in respect of up to two specific vehicles, the registration details of which must be provided at the time of application. That permit may only be used in conjunction with those vehicles. We will consider, at our sole discretion, making exceptions to this clause at the time of the permit application. Any exceptions will only be valid if evidenced in writing from us. Only one vehicle may park within the car park at any one time.
- (d) The Parking Permit must be displayed on the inside of the windscreen on the vehicle. If the Parking Permit is not displayed, the customer must pay the normal daily parking tariffs and at all times park in accordance with the Terms and Conditions of Parking. There is no requirement for the holder of a Virtual Parking Permit to display the permit. In all other respects, the rights and obligations applicable to a Virtual Parking Permit shall be identical to those applicable to a Parking Permit.
- (e) If a Permit is lost or stolen, a replacement may be obtained. A replacement fee will be payable.
- (f) Each Permit has a unique serial number and once cancelled it will become invalid.
- (g) A Permit does not guarantee that a parking space is available within the Car Park (unless a reserved bay is also purchased); all parking is on a first-come first-served basis.
- (h) Reserved parking bays are strictly reserved for those who have purchased the use of such a bay. If you have not purchased the use of such a bay you may not park in a reserved bay. If you park in a reserved bay when not entitled to do so you will be breaching the Terms and Conditions of Parking and you will become liable for a Parking Charge Notice and possible further action.
- (i) If you have purchased a reserved parking bay, the management will erect a sign stating that the parking bay is reserved for your permit number and that a Parking Charge Notice will be issued to any vehicle that is not displaying the correct parking permit for that designated reserved bay. For the avoidance of doubt you may only park a vehicle that is designated on the parking permit.
- (j) We reserve the right to close areas of the car parks and offer alternative parking areas.
- (k) We reserve the right not to renew the Permit at our discretion. We reserve the right to terminate the Permit at any time and in the case of such termination, we will refund the full pro-rata amount for the unused period.
- (l) If the user of a Permit commits a breach of the Terms and Conditions of Parking, we reserve the right to terminate the Permit. In such circumstances, no refunds will be given. We may also terminate a Permit for improper use. Examples of improper use are duplication by photocopying/scanning or forgery. In such cases we may notify the police and a criminal prosecution may follow.
- (m) It is the Permit holder's responsibility to ensure that the Permit is kept in good condition for the whole validity period. Should a Permit be damaged or become illegible, we may at our own discretion offer a replacement and only if the damaged Permit is exchanged for the new Permit. An administration charge will be payable.
- (n) Should a breach of any of these Terms and Conditions occur, the vehicle involved will be liable to be issued with a Parking Charge Notice.
- (o) Refunds are only available at the discretion of the management.
- (p) It is your responsibility to remember when your parking permit expires.

(q) You park and use the car park at your own risk. The management and/or land owner accept no responsibility for any damage or loss caused.

(r) Napier Parking Ltd and/or the landowner reserve the right to update or change these terms and conditions from time to time. A current copy is available on request and is displayed at www.napierparking.co.uk.